

2023 AGM - Meeting minutes



October 17th, 2023 | 7 :00pm | Sherwood Brewery - Hall

Directors

Present:

Regrets:

Tyler Wilkes - President

Aleks Starchenko - Events

Erin Reimer - Treasurer

Aleksa Havelaar - VP /Trails Dir.

Stephanie Hobson - Membership

Marie-H. Hinse - Secretary

Scott Reimer - Media

Lindsey Bolivar - Coaching

Vivian Scalet - Director at large

Andrea Geller - Sponsorship

Bruce Smart - Director at large

Attachments

- 2023 Financial balance sheet and income statements - (Annex 1)

Agenda

- 2023 AGM agenda approval
- 2022 AGM minutes approval
- Financial Report
- Land acknowledgement
- President & Directors Reports
- Elections
- Member's questions

2023 AGM Agenda approval

- Motion: Wilf Geier Secunder: Rob Geier

2022 AGM minutes approval

- Motion: Aleksa Havelaar Secunder: Tyler Wilkes

Financial Report

Financial Report - Prepared by Erin Reimer, Treasurer (presented by Aleksa Havelaar)

See attached document (Annex 1) - Balance Sheet and Income Statement

TORCA 2023 Financial Year in Review;

TORCA had another strong financial year in 2023! We had some exciting grant wins that will be pivotal in developing our plans for our trail network! Our team worked incredibly hard on our grant applications and we continue to see it pay off this year!

We ended the season with a very healthy cash balance of \$150,000, with \$31,000 of that money being committed to our Trails Masterplan (REDIP grant) and our signage project funded by the Province of BC. We continued to run our Youth Employment Program for 2023 which has been a great way to put some love back into our trails while providing employment opportunities for youth in our community.

Thanks to all of you, we had another great membership year! We raised just over \$11,000 from membership fees: every dollar of which goes right back into our trails. Thanks to everyone who purchased memberships for yourselves, your kids and even your dogs!

We were able to spend \$7,500 on trail upgrades during the season.

We had an incredible year of trail sponsorships in 2023 which was an exciting way to generate funds to build up seed money for future grant applications and to facilitate future upgrades and construction of new trails.

Very little in the way of monetary expenses go into administration for TORCA due to very generous donations from our board members, community members and volunteers. Without these amazing contributions, our admin costs would be much higher and in turn we would have considerably less money to put directly into our trails. Thanks again to all of these wonderful humans and organizations who make it possible for us to operate the way we do and maximize the dollars that go into our trails. For any of you keeners who want to see the detailed financial statements, they will be attached to the AGM minutes which can be reviewed upon request.

Motion: Scott Reimer Seconder: Aleksa Havelaar

President & Directors Reports

President's Report - Tyler Wilkes

"Welcome to the Terrace Off-Road Cycling Association 2023 Annual General Meeting. I want to thank everybody for joining us tonight for the 24th edition of TORCA AGMs. My name is Tyler Wilkes, current president of TORCA and I will be the chair for tonight's meeting.

Land acknowledgement:

Łootm yuuba gwa'a dił txa'nii na gyeda laxyuupt. (We respect/honour this land and it's people)

[...] We acknowledge that we ride, live and work on unceded Kitselas and Kitsumkalum territories, in the Tsimshian Laxyuup [...]. This acknowledgement comes with our support for these nations' efforts to reclaim and revitalize their territories. We also pledge to make TORCA open and inclusive to Indigenous participation and governance. T'oyaxsutnüüsm (thank you) to Kitselas and

Kitsumkalum for the opportunity we have to build positive and lasting relationships.

- 2023 Directors – go around room for intros [...]

Housekeeping:

Voting – for any ordinary motions tabled tonight (including election), we will simply take count of any no votes/objections. We will pause briefly after any motion and allow members to show a vote of no/objection by raising hands. If no responses received or if 50% members object, motion will pass.

Ordinary motions require 50% support to pass.

* There are no Special Motions tonight, so no process required.

President's Message

Thank you to all who are here tonight and being a TORCA member to support the work this organization does for Terrace. I hope that everyone enjoyed their 2023 riding season (which isn't over yet) and reached all of their goals, hit that new drop or jump, and had a great time with family and friends out on our amazing trail network. I think we can all agree that with all of the upgrades and additions to our trail network in the past several years there are just so many more ride options available for all levels of riders in Terrace. This spring was the full opening and function of the new Spring Creek trails area. On a personal level, I've enjoyed watching the length of the "full pull" ride growing year after year.

- 2019: 35 km / 1500 m / 4 hr
- 2020: 38 km / 1570 m / 4.5 hr
- 2021: 40 km / 1700 m / 4.75 hr
- 2022: 46 km / 1880 m / 5 hr
- 2023: 63 km / 2800 m / 7hr

Some might say we are "lucky" to live here with such a great trail network (and we are), but it also is a direct result of the tireless work of TORCA volunteers, members, sponsors, land managers, and community supporters. This doesn't happen without the countless volunteer hours, membership dollars, sponsorships and donations, and support of our land managers and partners. Every little thing counts. Tonight, please take a moment to thank these amazing people and organizations and support them in any way you can in our community.

And very special thank you to the departing directors this year:

Andrea Geller – this was her second tenure with the TORCA Board and we hope she will be back for another one when she's finished up her post at her new job. She has been pivotal in acquiring sponsorship funding for us and has the best intel on riding bikes in the Baja.

Election of new directors:

- Tyler resigns from president, runs for director
- Aleksa Havelaar runs for president
- Natasha Papachristoforou runs for VP

Aleks, Scott, Erin, Lindsey all starting year 2 of 2 year term.

To be re-elected:

- Bruce Smart - director
 - Vivian Scalet - director
 - Stephanie Hobson - director
-

Trails

- Volunteer time added up to 354 hours on the trails for the 2023 season
 - Dirt club was busy for May and June, trail days, corporate team building activities, 4 paid crews and one contracted crew replenish: Spring Creek, Hey Bear!, Steinhoe, Flathead and Downtube.
 - The Community Forest Grant of \$10 000 paid for some of the trail work.
 - TORCA was successful getting a grant to hire a consultant firm to create a Master Plan that will help us shape the future of riding in Terrace. The RFP has been sent out and the selection Committee will meet soon to discuss possibilities.
 - Trails were in good shape, no major weather event. Thank you to all trail volunteers!
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Events

- Great year for events, and amazing participation from members and again this year, amazing prizes!
- Looking forward to the 2024 season

Thank you to all our sponsors and to Terrace Search & Rescue for helping at events.

Merch

For the 2nd edition of Artist Collab program, local artist Erica Davis donate her time and her Art, creating exclusive design showing her passion for traditional Indigenous Art and mountain biking. TORCA is very grateful for these amazing creations and thank her for this collaboration.

T'oyaxsutnüüsm Erica!

Coaching

All our instructors are local and are certified level 1, by the PMBIA.

This year the program offered trail-based lessons,

- individual; 2-3 hours customized coaching sessions (up to 4 person).
- coaching sessions from third-party; women specific, co-ed. for Intermediate to advanced riders, and for kids.

Next year we will build on what was successful and get started on coaching on our new trails with jumps & berms! We are hoping to get some instructors certified level 2, and coaching on black trails.

All the funds raised from the coaching program goes back to trails (revenues after expenses).

Membership

Membership this year was greater than ever before. The money from membership is going back to support our trail network, it helps us show support for our grant's applications and, also demonstrate demand for our demands of fundings for new trails.

It allows members to participate in events and gives voting rights at the AGM.

Sponsorship

Adding to our existing levels of sponsorship (Green, blue, black diamond, double black diamond) we are adding direct funding;

- Trail Karma
- QR codes at trailheads
- Sponsor an event
- Sponsor a trail

Find more details on the website

THANK YOU to all our sponsors !

Varia

Cat Eagles, former TORCA Director and teacher at Suwilaawks Community School, presented to the members an opportunity to get involve with "Spirit North" in Terrace, as a Community Program Leader.

[Spirit North transforms the lives of Indigenous youth. By inviting them to discover their strengths through sport and play, we help youth find the courage to take on any challenge, develop leadership skills, improve their health and wellness, discover new talents, and unlock their limitless potential.](#)

Find the job posting [here](#)

Elections

Directors seeking re-election:

Tyler Wilkes - Director at large (resigned from the President's role)

Vivian Scalet - Direction at large

Stephanie Hobson - Membership

Bruce Smart - Director at large

- Re-elected by acclamation -

Position seeking election: President & Vice-President

Candidates:

Aleksa Havelaar for President

Natasha Papachristoforou - Vice-President

- Elected by acclamation -

Motion: Tyler Wilkes Secunder: Scott Reimer

Questions & member's input

- Will TORCA offer kid's coaching?

Unfortunately, no TORCA coaches have a specific youth coaching certification or are interested in taking it.

It will be an option that will have to be address every year by the Coaching committee as new volunteers or new coaches offer availability for kid's coaching. The City has offered kid's coaching sessions in the past and TORCA would be happy to be a facilitator or a point of contact for any volunteer-members to get involve.

- Will TORCA have another survey for the Master Plan?

The Master Plan will include a full review of the existing network and a survey, that will be created by a professional consultant, will also be part of the process.

**The Community will shape the Master Plan; get involve!*

TORCA has 11 Directors on the Board, but anyone can get involve.

Contact us if you have a project idea, or if you would like to be a project leader.

Adjournment

Quorum is reached, 44 voting members attended

Thank you for coming, thank you for your support!

Motion: Tyler Wilkes Secunder: MH Hinse

END - 8:40pm

**Terrace Off Road Cycling Association
Balance Sheet As at 30/09/2023**

ASSET

Current Assets		
Cash - Chequing	149,283.88	
Cash - Savings	2,263.83	
Unrestricted Cash		151,547.71
NSCU - Shares		412.07
Cash Float		100.00
Cash to be deposited		3,394.33
Square Inc receivable		970.00
Paypal receivable		295.76
Equipment		6,115.20
Total Assets		<u>162,835.07</u>
TOTAL ASSET		<u>162,835.07</u>
LIABILITY		
Liabilities		
Accounts Payable	4,056.50	
Unearned Coaching Revenue	375.00	
Deferred Revenue - REDIP	25,600.00	
Deferred Revenue - Other grants	5,000.00	
EI Payable	29.30	
CPP Payable	73.08	
Income taxes Payable	112.50	
WCB Payable	188.94	
Total Liabilities		<u>35,435.32</u>
TOTAL LIABILITY		<u>35,435.32</u>
EQUITY		
Equity		
Net Assets	95,561.11	
Current Earnings	31,838.64	
Total Equity		<u>127,399.75</u>
TOTAL EQUITY		<u>127,399.75</u>
LIABILITIES AND EQUITY		<u>162,835.07</u>

**Terrace Off Road Cycling Association
Income Statement 01/01/2023 to 30/09/2023**

REVENUE

Revenue	
Coaching Revenue	2,250.00
Merchandise Revenue	6,610.00
Event Revenue	10,115.00
Membership	11,100.00
Sponsorship Revenue	35,660.63
Donations	350.00
Other Income	14.89
Total Revenue	<u>66,100.52</u>
TOTAL REVENUE	<u>66,100.52</u>

EXPENSE

Expenses	
Coaching Expenses	475.00
Merchandise Expenses	4,993.55
Event Expenses	1,714.97
Bank charges and interest	1,032.41
Bad debts	240.00
Office	162.41
Insurance	7,526.00
Trail Building	7,523.60
Wages & Salaries	9,687.60
EI Expense	221.08
CPP Expense	496.32
WCB Expense	188.94
Total Expenses	<u>34,261.88</u>
TOTAL EXPENSE	<u>34,261.88</u>
NET INCOME	<u>31,838.64</u>