

# 2022 AGM - Meeting minutes



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*November 17<sup>th</sup>, 2022 | 7 :00pm | Sherwood Brewery - Hall*

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## Directors

Present:

Regrets:

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Aleksa Havelaar - VP /Trails Director

Tyler Wilkes - President

Marie-H. Hinse - Secretary

Erin Reimer - Treasurer

Lindsey Bolivar - Coaching

Vivian Scalet - Director at large

Andrea Geller - Sponsorship

Bruce Smart - Director at large

Stephanie Hobson - Membership

Cat Eagles - Director at large

James Clay - Director at large

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## Attachments

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- 2022 Financial statements - (Annex 1)

- TORCA's sponsors - (Annex 2)

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## Agenda

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- Land acknowledgement
- 2022 AGM Agenda Approval
- 2021 AGM minutes approval
- Financial Report
- President & Directors Reports
- Elections
- Member's questions

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## 2022 AGM Agenda approval

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- Motion: Josiane Currer-Briggs Seconder: Scott Reimer

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## 2021 AGM minutes approval

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- Motion: Fletcher Havelaar Seconder: Julian Heinzelmann

**Financial Report** - Erin Reimer' report read by Aleksa Havelaar

*See attached document (Annex 1)* - Balance Sheet and Income Statement

TORCA had an incredibly busy year in 2022! Last year we were successful in the biggest grant application in TORCA's history, and this year saw us work hard to deliver on those projects and spend that money. The Covid Recovery Grant was used in its entirety this year to complete the Spring Creek Expansion project – this resulted in opening a number of new trails and upgrading existing trails.

During the 2022 season, TORCA was able to spend \$190,000 on trail upgrades and construction! We also ran the Canada Summer Jobs Program for the second season in a row and received over \$23,000 in funding.

Thanks to all of you we had our best membership, merchandise and coaching year yet! We generated almost \$15,000 in membership revenue! Thank you to each of you who bought memberships, merchandise or lessons through our certified coaches.

Very little in the way of monetary expenses go into administration for TORCA due to generous donations from our board members, community members and volunteers. Without these amazing contributions, our administrative costs would be much higher and we would have considerably less money to put directly into our trails. Thanks again to all of these wonderful humans and organizations who make it possible for us to operate the way we do and maximize the dollars that go into our trails.

Motion: Carmen Kokko Seconder: Megan Rogers

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## President & Directors Reports

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**President's Report** - Tyler Wilkes' report read by Aleksa Havelaar

"[...] The TORCA Board worked hard this year to try to get things as back to normal as possible. This included re-starting Dirt Club, providing coaching services, and doing some community outreach events. We had some huge wins this year with the completion of the Spring Creek Expansion project, full suite of in-person events, coaching/clinics in full swing, and amazing trail maintenance through dirt club and a grant-funded youth trail crew. The directors will present details on all of these shortly!

Our membership hit record numbers we more than doubled Grom (11 and under) memberships this year, and we increased the number of donors and sponsors. [...] It signals to us that mountain biking is a core value in our community on several levels. [...] It is an economic driver that supports livelihoods in our community. It is a critical tool for attraction and retention of residents in our community. And it is a tourism draw that bring visitors to the region. These positive impacts are being recognized by stakeholders, government and community members, and the momentum is greater than ever. And it's all thanks to the hard work of the TORCA board, members, sponsors, land management partners, and supporting community members that make our mountain bike community what it is today.

[...] I'd like to thank our incredible members and sponsors/donors this year – without you the things we do would not be possible. The funding, in-kind donations, prizes, etc. that we receive make this organization

what it is [...] help us put on the events and programs we run and help fund the maintenance and construction of the trails we all love and use. [...] Please do your best to support these amazing local businesses.

Thanks to land manager partners – RSTBC and City of Terrace and unofficially, BC Parks.

And very special thank you to the departing directors this year:

- James Clay – 4 years (2018)
- Cat Eagles - 3 years (2019)

#### Spring Creek Trail Project:

- Project was fully completed on time and on budget using the provincial CERIP grant which was awarded in 2021. Project value was \$270,000 plus volunteer time to project manage, grant reporting, financial reporting, site inspections, contract administration, etc. (estimated \$30k volunteer time value)
  - The project was professionally designed by McElhanney and professional trail building contractors (Noble 5) were retained for both phases of the project through a competitive bid process.
  - Project includes:
    - [...] Terradise
    - Billey GOAT trails within the Hey Bear loop – 1 climb, 1 black/1 blue downhill. Black trail will open in the spring when some of the berms dry up.
  - Bear Back
  - Upgrades to Spring Creek to make it more climb-preferred
  - Benefits of the project include:
    - Increased connectivity of the network
    - Multiple new loop options
    - Separation of up/down traffic
    - Jumps and berms
    - Progressive challenge level of new trails that are short and accessible from Hey Bear to allow beginners to progress their skill level before moving onto bigger rides".
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#### **Trails**

- Dirt club; 7 trail days, 40 volunteers 250 volunteers' hours

Special thanks to Warren, Matthias, and Magnus, for keeping our trails safe and clean!

- Trail days - Corporate team building activity - trail maintenance

- Youth trail crew; 15 to 30 years old. federal gov program, helped by local sponsors.

worked on Steinhoe, Flathead, tidying the new trails, etc. Hoping to get the program back next year, and some sponsors have already exp

- Trails were in good shape, no major weather event. The most problematic days are coming with the frost-eve (shoulder season)....

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#### **Events**

- No official event's director this year.

- An event committee was put together to support the season.

- Thank you to all the volunteers and Event's Lead:

Wrench & Learn: James, Stu, Theo, Chris, Cat.

Women's Intl day: Lindsey (and TORCA coaches)

Poker ride: Tash

Kid's poker ride: Kate & Jill

Fiver races: Aleksa & Tyler

FUNduro: Steph

Halloween Hub kid's event: Kate & Jill

Thanks to all the sponsors and to Terrace Search & Rescue for helping at events.

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### **Merch**

For the 1<sup>st</sup> edition of Artist Collab program, local artist Marie-Christine Claveau donated time and art rights for TORCA to use and modify paintings for hats, socks, t-shirts, and cards.

Thank you!!

We are pleased to announce that the Artist Collab program is coming back next year, as more local artists already expressed interest!

The 2022 Merch also included jerseys and dog bandanas with TORCA original designs.

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### **Coaching**

We formally launched the program this year. All our instructors are local and are certified level 1, by the PMBIA.

This year the program offered trail-based lessons, (to 13 y.old and up, TORCA members):

- individual; 2-3 hours customized coaching sessions (up to 4 person).
- organized group; like the "2 weeks progression sessions" and the Intl women mountain bike day.

Next year we will build on what was successful and get started on coaching on our new trails with jumps & berms! We are hoping to get some instructors certified level 2, and coaching on black trails.

All the funds raised from the coaching program goes back to trails (revenues after expenses).

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### **Membership**

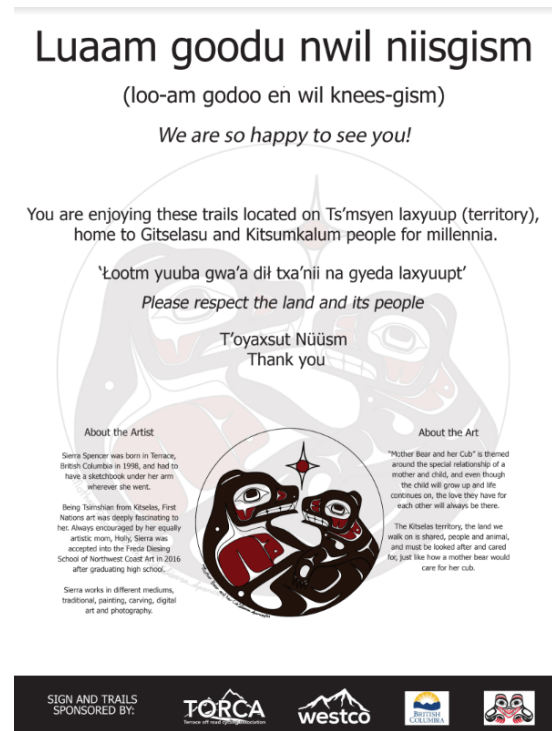
Membership this year was greater than ever before. The money from membership is going back to support our trail network, it helps us show support for our grant's applications and, also demonstrate demand for our demands of fundings for new trails.

It allows members to participate in events and gives voting rights at the AGM.

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## Trailhead signage

Presentation of the new sign:



with funding from Northern BC Tourism Association for signage, we were able to start this long overdue project.

Colleen Austin & Chelsea Armstrong help for language. The Kitselas and Kitsumkalum Councils also gave us time and helped with Language and gave us their blessing to install the signs.

In our eyes, it is a beautiful beginning of our relationship.

**The artist: Sierra Spencer from Kitselas,**  
graduate from Freda Diesing School of Northwest Coast Art.

This sign will remind us that we are visitors and to take a minute to try to say the words and to learn about Sierra.

## Sponsorship

Adding to our existing levels of sponsorship (Green, blue, black diamond, double black diamond) we are adding direct funding;

- Trail Youth program
- Trail Karma
- QR codes at trailheads
- Sponsor an event
- Sponsor a trail

Find more details on the website

**THANK YOU to all our sponsors !**

Motion: Erin Brotherson    Second: Scott Reimer

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## Elections

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### **Directors seeking re-election:**

Tyler Wilkes - President

Aleksa Havelaar - VP / Trails Director

Erin Reimer - Treasurer

Marie-H. Hinse - Secretary

Lindsey Bolivar - Coaching Program Director

- Re-elected by acclamation -

### **Position seeking election: Events Director, Director at large.**

Candidates:

Aleks Starchenko, for the Event's Director position

Scott Reimer, for the Director at large position

- Elected by acclamation -

Motion: Aleksa Havelaar    Second: MH Hinse

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## Members Input

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- Wyatt: Skeena Middle School Mountain Bike Club / asking for bike donations for kids.

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## Adjournment

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Quorum is reached, 41 voting members attended

Thank you for coming, thank you for your support!

Motion: Aleksa Havelaar    Second: MH Hinse

END - 8:30pm

# Terrace Off Road Cycling Association

## Balance Sheet As at 31/10/2022

ANNEX 1

### ASSET

#### Current Assets

Cash - Chequing	90,810.12	
Cash - Savings	2,242.66	
Unrestricted Cash		93,052.78
NSCU - Shares		412.07
Cash Float		100.00
Cash to be deposited		622.33
Paypal receivable		295.76
Accounts Receivable		2,099.40
Equipment		6,115.20

<b>Total Assets</b>		<u>102,697.54</u>
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<b>TOTAL ASSET</b>		<u><u>102,697.54</u></u>
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### LIABILITY

#### Liabilities

Accounts Payable	2,212.50	
Deferred Revenue - YEP	7,010.63	
WCB Payable	99.62	

<b>Total Liabilities</b>		<u>9,322.75</u>
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<b>TOTAL LIABILITY</b>		<u>9,322.75</u>
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### EQUITY

#### Equity

Net Assets	39,385.21	
Current Earnings	53,989.58	

<b>Total Equity</b>		<u>93,374.79</u>
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<b>TOTAL EQUITY</b>		<u>93,374.79</u>
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<b>LIABILITIES AND EQUITY</b>		<u><u>102,697.54</u></u>
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# Terrace Off Road Cycling Association

## Income Statement 01/01/2022 to 31/10/2022

### REVENUE

#### Revenue

Coaching Revenue	2,050.00
Merchandise Revenue	21,010.00
Event Revenue	3,344.28
Membership	14,720.00
Sponsorship Revenue	16,376.37
NDIT - Grant	30,000.00
Prov of BC - COVID Recovery ...	186,685.21
Canada Summer Jobs Program	15,027.00
Donations	2,580.00
Sponsorship - Donations in Kind	3,984.60

<b>Total Revenue</b>	<u>295,777.46</u>
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<b>TOTAL REVENUE</b>	<u>295,777.46</u>
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### EXPENSE

#### Expenses

Coaching Expenses	762.50
Merchandise Expenses	13,983.22
Event Expenses	2,702.39
Bank charges and interest	1,217.18
Office	8,292.44
Insurance	5,955.00
Trail Building	188,971.86
Tools	1,364.04
Supplies	902.98
Wages & Salaries	16,824.60
EI Expense	372.15
CPP Expense	339.90
WCB Expense	99.62

<b>Total Expenses</b>	<u>241,787.88</u>
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<b>TOTAL EXPENSE</b>	<u>241,787.88</u>
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<b>NET INCOME</b>	<u><u>53,989.58</u></u>
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## Land Manager Partners:



Recreation Sites  
and Trails BC



BRITISH  
COLUMBIA

Supported by the Province of British Columbia

## DOUBLE BLACK DIAMOND SPONSORS



**MNP**  
LLP



**Sun Life**

Eastman Financial Service Inc.  
W. Tyler Eastman

## BLACK DIAMOND SPONSORS



**Rick McDaniel**  
**PREC\* @ Royal**  
**Lepage Aspire**  
**Realty**



## BLUE SPONSORS



## GREEN SPONSORS

